

**TOWN OF MOUNT PLEASANT, SOUTH CAROLINA
BIDS AND PURCHASES COMMITTEE
Monday, April 1, 2019
Municipal Complex, Committee Meeting Room, 3rd Floor
100 Ann Edwards Lane, Mount Pleasant, SC 29464**

Minutes

PRESENT: Jim Owens, Chair; Gary Santos and
Kathy Landing

STAFF PRESENT: Eric DeMoura, Town Administrator;
Marcy Cotov, Chief Financial Officer

Mr. Owens called the meeting to order at 8:30 a.m.

1. Approval of Minutes from the [March 4, 2019](#) meeting

Ms. Landing moved for approval of the minutes; motion seconded by Mr. Santos. Motion carried unanimously.

2. Public Comments

[None]

3. Award of contract for the [design of the Public Services Operations Center](#)

Ms. Cotov stated that with the completion of the master planning of the Operations Center, the Town issued a Request for Qualifications for Professional Architectural and Engineering Services for its design. Six firms responded and were evaluated by a selection committee on six criteria. The Selection Committee unanimously recommended to enter into negotiations with Davis & Floyd, Inc. She stated this was the next step in the Construction Manager at Risk procurement process, as was discussed last month. The solicitation of future projects will afford the Town the flexibility to go directly from master planning into negotiations with firms

for design, when appropriate. The design step will be followed by the Request for Qualifications of a CMR firm. Based on the Selection Committee's recommendation, staff requested permission to enter into negotiations with Davis & Floyd, Inc., to provide professional architectural and engineering services for the design of the Public Services Operations Center. Should the negotiations be successful, staff further requested permission to contract with the firm. In the event the negotiations are unsuccessful, staff requested permission to negotiate with the next responsive, qualified firm, Weston & Sampson Engineers, Inc.

Mr. Santos moved for approval of the motion as presented by staff; Ms. Landing seconded the motion. Motion was carried unanimously.

4. Adjourn

There being no further business, the meeting was adjourned at 8:33 a.m.

Respectfully submitted,
Gina Artrip
April 1, 2019