



Mount Pleasant Short-term Rental Requirements

July 1, 2021 – December 31, 2022

STR Applicant,

The following terms are requirements for your Short-term Rental. Please read and acknowledge with your signature.

Accommodations Taxes – All STR owners are required to pay 10% sales and use taxes (aka accommodation taxes) to the [S.C. Department of Revenue](#) and 3% accommodations taxes to [Charleston County](#). You will need to register with both departments. You may be required to show proof of payment.

STR On-line Advertisement Link(s) – All STR permit holders must submit the URL links for each on-line advertisement on the application for each STR. Notification of any changes to these advertisements or advertisements on additional sites should be emailed to str@tompsc.com. This includes any changes that occur to these advertisements for the duration of the permit i.e., new management, photos etc. If you are a new applicant and do not have an advertisement at the time of application, you must submit what “tag lines” you will be using in your advertisements.

STR Permit Number Posted – The assigned STR permit number must be posted in all on-line advertisements.

Permit and Ordinances – The issued STR permit as well as all required ordinances must be posted within the rental unit for your guests to review. The ordinances can be printed from our website at <https://www.tompsc.com/DocumentCenter/View/37206/Copy-of-Ordinances-for-property-owners>.

Local Agent – All STRs must have a local agent. This agent can be the property owner, property management company or neighbor/friend and **must be within 60 minutes of rental property** in case of an emergency. If at any time the local agent changes, the property owner must notify the PLAN Department, str@tompsc.com with the new contact information.

Change of Ownership – When a property issued a STR permit changes ownership, it is the responsibility of the STR permit holder to notify the PLAN Department, STR@tompsc.com of the change.

Change of Property Owner Information – If at any time the property owner’s contact information changes, i.e., mailing address, email, phone number etc., the property owner must notify the PLAN Department, STR@tompsec.com, with this information.

Owner/Agent Out of Town – If at any time the owner/agent will be more than 60 minutes from rental, i.e., vacation, work, family emergency, the owner/agent must have a back-up emergency contact that can be at the rental within 60 minutes of initial call to the owner/agent. This information is included on the application. If there is a change to the emergency contact information, please email str@tompsec.com.

Previous Rentals – Applications submitted for an STR permit that have had rentals from the previous year, must provide a **Transaction History Report** showing all rentals.

Property Owner Name (Print)

Address of STR

Property Owner Signature

Date